

國立清華大學數位課程施行細則

National Tsing Hua University Implementing Guidelines for Credit-Granting MOOCs Online Courses¹

111 年 12 月 14 日 111 學年度第 2 次校課程委員會通過
Approval by the 2nd University Curriculum Committee Meeting
of the 111th Academic Year on Dec 14, 2022

112 年 5 月 23 日 111 學年度第 4 次校課程委員會修訂
Revised by the 4th University Curriculum Committee Meeting
of the 111th Academic Year on May 23, 2022

113 年 12 月 4 日 113 學年度第 1 次校課程委員會修訂
Revised by the 1st University Curriculum Committee Meeting
of the 113th Academic Year on Dec 4, 2024

一、國立清華大學（以下簡稱本校）為提升學生數位自學能力，鼓勵學生運用開放式教育資源、促進跨領域素養與知能、提升問題解決能力，依「國立清華大學學則」、「國立清華大學微學分課程實施辦法」、「國立清華大學磨課師(MOOCs)課程實施要點」，訂定本細則。

1. To enhance students' digital self-learning abilities, encourage the utilization of open educational resources, promote interdisciplinary literacy and knowledge, and improve problem-solving skills, National Tsing Hua University (hereinafter referred to as the University) has established these guidelines in accordance with the Academic Regulations of National Tsing Hua University, the Implementation Guidelines for Micro-Credit Courses at National Tsing Hua University, and the Implementation Guidelines for MOOCs at National Tsing Hua University.

二、本細則所稱「數位課程」（以下簡稱本課程）係指本校所開設之磨課師課程、本校與外校合作之磨課師課程或經第三方認證具學習歷程紀錄之數位課程平臺所開設之數位課程，不含需三級三審之遠距課程；申請開設磨課師課程，依本校「磨課師(MOOCs)課程實施要點」辦理。

2. The term "**Credit-Granting MOOCs Online Courses**" (hereinafter referred to as "the Courses") in these guidelines refers to MOOCs offered by the University, MOOCs co-developed by the University and other institutions, or online courses provided by third-party certified platforms that include learning history records. These do not include distance learning courses that require a three-tier review process. The application for offering MOOCs shall be handled in accordance with the Implementation Guidelines for MOOCs at National Tsing Hua University.

三、為推動數位課程，本校組成「數位課程委員會」（以下簡稱數課委會），由教學發展中心主任擔任召集人，邀請校內外教師或專家三至五人，簽請教務長同意後組成。數課委會根據課程主題、內容與學習評量等面向討論適切課程清單。通過數課委會之課程，若課

¹ The English version was initially translated by ChatGPT Advanced and subsequently proofread by Dr. Tonny Menglun Kuo. In the event of any discrepancies, the Chinese version shall prevail.

程內容相同，三年內開課不需重審；唯課程內容、架構或評量方式有重大異動者，授課教師須主動提送至數課委會重新審查。

3. To promote online courses, the University has established the Online Courses Committee (hereinafter referred to as the Committee). The Committee is convened by the Director of the Center for Teaching and Learning Development and consists of three to five faculty members or experts from within or outside the University, appointed with the approval of the Vice President for Academic Affairs. The Committee reviews and approves courses based on their topics, content, and learning assessment methods. Courses approved by the Committee do not require re-evaluation if offered within three years, provided the course content remains unchanged. However, if significant modifications are made to the course content, structure, or assessment methods, the instructor must proactively submit the course for re-evaluation by the Committee.

四、數課委會審查通過之課程，開課單位每學期開課前需提送系、院級課程委員會審查後開課。

4. Courses approved by the Online Courses Committee must be submitted for review by the department- and college-level curriculum committees before being offered each semester.

五、本校專任教師開設本課程之授課學分，悉依本校專任教師授課學分相關規定辦理。惟加退選結束後，修課人數未達本校開課標準，本校專任教師授課學分數無法採認。

5. The teaching credit hours for full-time faculty members offering these courses shall be determined in accordance with the University's regulations on teaching credits for full-time faculty. However, if enrollment does not meet the University's minimum requirement after the add/drop period, the teaching credit hours for full-time faculty members will not be recognized.

六、學生修讀本課程以校內及校內合作平臺（如：清華雲、FutureLearn 及教育部平臺）為主。若修讀非校內平臺提供之課程，該平臺需具備學習歷程紀錄功能，且應取得課程通過證明以利身份確認與修讀事實核實。

6. Students should take these courses through internal or University-affiliated platforms (e.g., NTHU Cloud, FutureLearn, and the Ministry of Education's edu+ MOOC platform). If students enroll in courses offered by non-University platforms, the platform must have a learning portfolio and progress feature, and students must obtain a course completion certificate to verify their identity and confirm enrollment.

七、本課程由開課單位認定學分數，學分數以 0.5 學分為 1 單位。是否採認為專業選修學分，由學生就讀系所審定。是否採認為校定共同必修學分，由開課單位審定。若無特殊認定，則視為自由選修學分，計入畢業學分內。

7. The number of credits for these courses is determined by the offering unit, with each unit worth 0.5 credits. Recognition of course credits as professional elective credits is subject to approval by the student's department, institute, or program. Recognition as university-required core curriculum credits is determined by the offering unit. If no specific recognition

is granted, the credits will be classified as free elective credits and counted toward graduation requirements.

八、課程授課學分數 1 學分(含)以下成績採「通過/不通過制」(不計入 GPA 計算)；超過 1 學分課程預設採取「等級制」。若超過 1 學分授課教師有特殊評量需求者，可依學則 22 條申請修改。

8. For courses worth credit of 1 credit or less, the grading system follows a Pass/Fail basis and is not included in GPA calculations. Courses exceeding 1 credit are graded by default using a letter grading system. However, if an instructor of a course exceeding 1 credit has specific assessment requirements, they may request a grading modification in accordance with Article 22 of the University Academic Regulations.

九、本課程開課教師若為本校專任教師且欲取得本課程授課學分數，須於開課時間內安排課程面晤、師生互動或學習評量之環節，以提升與修課學生之互動交流，並明列於課程大綱。依課程學分數每單位安排至少兩次，每次至少 1 小時。

9. If the instructor of the course is a full-time faculty member of the University and intends to receive teaching credit hours for the course, they must incorporate face-to-face sessions, teacher-student interactions, or learning assessments during the course period to enhance student engagement. These activities must be clearly specified in the course syllabus. At least two sessions per credit unit must be arranged, with each session each session lasting a minimum of one hour.

十、修讀本課程須參加考核始取得學分。考核方式由授課教師決定採線上或線上結合實體。

10. Students must complete assessments to earn credits for these courses. The assessment method is determined by the instructor and may be conducted online or through a combination of online and in-person evaluations.

十一、本細則未盡事宜，悉依本校學則及相關規定辦理。

11. Matters not covered in these guidelines shall be handled in accordance with the University's Academic Regulations and other relevant provisions.

十二、本細則經校級課程委員會通過後實施。

12. These guidelines shall take effect upon passage by the University-level Curriculum Committee.